



# CAMBRIDGE PRIMARY SCHOOL



**QUALITY – TRADITION – INNOVATION**

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## **International Student Prospectus 2024** Information Guide for Agents and Parents

**3 Wilson Street  
Cambridge 3434  
New Zealand**

**Phone:** +64 7 827 5316  
**Email:** [international@cambridgeprimary.co.nz](mailto:international@cambridgeprimary.co.nz)  
**Website:** [www.cambridgeprimary.co.nz](http://www.cambridgeprimary.co.nz)

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## WELCOME TO CAMBRIDGE PRIMARY SCHOOL

Dear Agents and Parents,

At Cambridge Primary School we have the vision to create powerful students through quality, tradition, and innovation. Cambridge Primary School was founded in 1866 to educate the children of early military settlers. An original military hospital building serves as the office building today. Situated in the heart of the town, the School has maintained a strong roll for over 150 years.

Cambridge Primary School offers a safe and supportive educational experience to all students with a focus on building relationships whilst delivering the national curriculum and specialist learning programmes. We warmly welcome international students to engage with our quality experiences and to contribute to our community of global thinkers.

The Board of Trustees believe in fostering international relationships and acknowledge the importance of developing students' understanding of different cultures. We are a caring school and we value the students in our care. We work alongside families to provide for the needs of all students and we foster and celebrate the multicultural dimensions within our school.

Cambridge Primary School is a signatory to the Education (Pastoral Care of Tertiary and International Students) Code of Practice 2021. We welcome enquiries for both long-term and short-term international fee-paying students. If you would like to enrol students at our school, please read through the material in this prospectus and follow the application and enrolment procedures.



**Mike Pettit**  
**Principal**

[admin@cambridgeprimary.co.nz](mailto:admin@cambridgeprimary.co.nz)



**Livvie Baudinet**  
**International Student Director**

[international@cambridgeprimary.co.nz](mailto:international@cambridgeprimary.co.nz)

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## ABOUT OUR SCHOOL

### School Type

Cambridge Primary School is a co-educational state primary school that caters for children in Years 1 to 6, aged from 5 to 11 years on enrolment.

### School Roll

Our school has approximately 400 students and 16 individual classrooms. Classes are organised into four syndicates:

- Batten (Years 0 & 1)
- Blake (Years 1 & 2)
- Hillary (Years 3 & 4)
- Rutherford (Years 5 & 6)

### School Vision

At Cambridge Primary School we believe that Quality, Tradition and Innovation are the foundations for nurturing dynamic, aspiring learners within a supportive community.

### School Values

- |                         |                                       |
|-------------------------|---------------------------------------|
| • Honesty               | • Turangawaewae (belonging/ownership) |
| • Integrity             | • Perseverance                        |
| • Reliability           | • Respect                             |
| • Fairness              | • Loyalty                             |
| • Co-operation          | • Tolerance                           |
| • Caring and Compassion | • Independence                        |



*Swim Sports*



*Outdoor Classroom*

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## 2024 TERM DATES

<b>Term 1</b>	Wednesday 31 January – Friday 12 April	11 weeks
<b>Term 2</b>	Monday 29 April – Friday 5 July	10 weeks
<b>Term 3</b>	Monday 22 July – Friday 27 September	10 weeks
<b>Term 4</b>	Monday 14 October – Friday 16 December	10 weeks

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## SCHOOL HOURS

<b>School Day Begins</b>	8.45 am	
<b>Morning Tea</b>	10.10 am - 10.30 am (M, T, W & F)	10.25 am - 10.45 am (Th)
<b>Brain Break</b>	11.40 am - 11.50 am (M, T, W, & F)	
<b>Lunch</b>	1.00 pm - 1.40 pm (M, T, W & F)	12.15 pm - 1.15 pm (Th)
<b>School Day Finishes</b>	Surnames A - F	2.50 pm
	Surnames G - M	2.55 pm
	Surnames N - Z	3.00 pm

The school day begins at 8.45am and children are welcome at school from 8.30am onwards. Please note that children are not permitted on the school grounds before 8.30am unless they are supervised by an adult.



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## COMMUNICATIONS

**CPS Office:** 07 827 5316

**CPS Website:** <http://www.cambridgeprimary.co.nz>

**CPS Facebook Group:** <https://www.facebook.com/CambridgePrimarySchool/>

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## DESTINATION CAMBRIDGE

### Town Location

Cambridge is a small town in the centre of the North Island providing easy access to popular tourist destinations including Matamata (Hobbiton), Waitomo Caves, Hamilton, Tauranga, Rotorua, and Taupo. Cambridge is an excellent place to live and visit, with a rich history, world class sporting facilities, boutique shopping, exquisite food, outdoor activities, nature walks, and cycleways. With a long-standing history of thoroughbred horse racing and high-performance sport, Cambridge boasts champion racehorses and many rowing, cycling, and equestrian Olympic medallists.

### Accommodation

Cambridge Primary School can arrange homestay accommodation for short-term international students or families can make their own private arrangements.

### Before and After School Care – Four Peaks

Cambridge Primary School has an approved before and after school programme. Four Peaks provides a safe, secure, and fun environment for children based at Cambridge Primary School. The morning programme is open from 7.30am to 8.30am and the afternoon programme is open from 3.00pm to 5.30pm. Outside of term time, Four Peaks run an Adventure Holiday Programme from 8.00am to 5.30pm.



*Outdoor Classroom*

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## SCHOOL CURRICULUM

### Classroom Programmes

Programmes at Cambridge Primary School typically feature the following:

- Learning activities in which students investigate issues and solve problems of interest to them;
- A balanced curriculum that emphasises discovery and exploration and encourages higher order thinking as keys to successful learning;
- Opportunities to see the relevance of learning by applying it in a practical way to solve real-world problems;
- Learning activities and experiences (both within and outside of school) that enable all students to succeed, regardless of previous achievement.
- Schemes that are not so prescriptive that they stifle creativity and the opportunity to capture the teachable moment.

***We focus on educating the whole child, with a particular emphasis on their social and emotional needs. Students are challenged with authentic opportunities to participate in a wide range of academic cultural and sporting programmes.***



*Garden to Table*



*Kapa Haka*

Teachers at Cambridge Primary School provide exciting learning experiences in all of the essential learning areas of the National Curriculum: Science, Mathematics, English, Technology, Social Studies, Health and Physical Education, Arts, and Languages.

Further to this, the School offers specialist programmes to students. These include the Mandarin language programme, te reo Māori language programme, ESOL (English to speakers of another language), Kapa Haka (traditional Māori dancing and singing), EnviroSchools (sustainability projects), Garden to Table (grow, harvest, and prepare food in the commercial kitchen), science, STEM, and the outdoor classroom and adventure programme (confidence building cooperation, problem solving, team building, nature investigations, construction, survival skills, and camping).



*Outdoor Classroom*



*Science*



*Garden to Table*

### **Sporting Facilities**

We encourage all students to become involved in physical activities and offer a number of different sporting codes that children can participate in. Students at our school also have free access to a range of sports equipment and facilities including, two playgrounds, large playing fields, a large natural bush area, AstroTurf courts, a 25 metre swimming pool, and bike and scooter tracks.



*Swim Sports*



*Fish Pond*



*Garden to Table*



*School Camp*

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## APPLICATION AND ENROLMENT PROCEDURES

### Code of Practice

Cambridge Primary School is a signatory to the Education (Pastoral Care of Tertiary and International Students) Code of Practice 2021, which is administered by the New Zealand Qualifications Authority (NZQA).

Before making an application for enrolment at Cambridge Primary School, the person enrolling an international student must have read and understood the Code of Practice:

<https://www.nzqa.govt.nz/providers-partners/education-code-of-practice/>

### Enrolment Procedures

Cambridge Primary School welcomes applications from both long-term and short-term international students. **The minimum period of enrolment is two weeks.** Where possible, applications must be made at least two months in advance of enrolment.

The following forms are available to download from our school website:

<http://www.cambridgeprimary.co.nz/1424/pages/602-international-students>

- CPS Schedule of Fees 2024
- CPS International Student Application Form and Contract of Enrolment
- CPS Accommodation Agreement (for placement with a residential caregiver)
- CPS Designated Caregiver Agreement (for placement with a designated caregiver)

You must provide a copy of the student's passport in order to verify their date of birth (DOB) for classroom placement, along with their most recent school report. If places are available, enrolment at Cambridge Primary School will be subject to payment of tuition fees and a receipt will be issued.

Prior to arrival at Cambridge Primary School, we will also need to receive copies of the following documents:

- Student visa or visitor visa
- Travel and medical insurance policy
- Immunisation record

NOTE: If the relevant school documentation is not completed in a truthful and accurate manner, the enrolment may not be accepted or may be terminated at a later date.

### Accommodation

**Students under the age of 10 years must live with a parent or legal guardian** while they are in New Zealand. Students aged 10 years or older may be placed with a residential caregiver, if they are visiting as part of a supervised educational group.

Cambridge Primary School can arrange homestay accommodation for international students and their parents. Regular monitoring checks are undertaken to ensure that the living arrangements for international students are suitable as part of their pastoral care.



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## **Programmes for International Students**

Cambridge Primary School provides a range of services for international students:

- Full integration in mainstream classroom programmes
- Orientation and reception programmes
- Withdrawal programmes that introduce students to New Zealand culture and introductory English (facilitated by our ESOL teacher)
- Certificate of attendance at the end of enrolment

## **Integration in Mainstream Classroom Programmes**

Our international students will spend most of their time in mainstream classrooms. Students will participate in lessons across all learning areas of the New Zealand Curriculum, using their English language in reading, writing, speaking and listening activities.

## **Orientation Programme**

Coming to another country is a major life experience – getting used to a new environment, different foods, New Zealand culture, accommodation, the weather, and Kiwi accents. The aim of our school orientation programme is to introduce our international students to their new learning environment and provide them with positive experiences of our school culture.

Some of our students will act as buddies to help ensure our international students feel welcome and supported in their new school. They will help the student to learn about school routines (bell times, assemblies, school activities) and what to do at playtime and lunchtime. Buddies play a key role in helping international students to practise and develop their English language skills.

## **ESOL Programme**

Our ESOL teacher will also work with the students to reinforce and extend their English language learning. Students will be withdrawn from their mainstream classrooms by the ESOL teacher twice a week. During withdrawal sessions, students will be working in groups with the same level of proficiency in speaking English. The student's progress will be shared with the mainstream classroom teacher.

## **Pastoral Care and Welfare of International Students**

Cambridge Primary School accepts responsibility for ensuring that international students receive appropriate pastoral care. Students are monitored daily by the classroom teacher and other staff. If a student is not making good progress, then interviews will be arranged with the principal for parents and caregivers to discuss the situation.

## INTERNATIONAL STUDENT FEES 2024

	<b>Fees</b>
<p><b>Long-term Students</b> (more than 12 weeks)</p> <p><i>Administration fee</i> (non-refundable)</p> <ul style="list-style-type: none"> <li>• Annual (full year) <span style="float: right;"><b>\$600</b></span></li> <li>• Semester (two terms) <span style="float: right;"><b>\$500</b></span></li> </ul> <p><i>Annual tuition fee</i> <span style="float: right;"><b>\$16,500</b></span></p> <p>Includes ESOL tuition, full stationery pack, and curriculum text books (on loan). There will be an additional cost for school uniform and other optional activities, such as school productions, school camps, school trips, and sports teams.</p> <p><i>Payment in full is required in advance for the whole year's study.</i></p>	
<p><b>Short-term Students</b> (less than 12 weeks)</p> <p><i>Administration fee</i> (non-refundable) <span style="float: right;"><b>\$400</b></span></p> <p><i>Weekly tuition fee</i> <span style="float: right;"><b>\$500</b></span></p> <p>Includes ESOL tuition, basic stationery items, and curriculum text books (on loan). Students are able to wear their own school uniform from their home country.</p> <p><i>Payment in full is required one term in advance.</i></p>	
<p><b>Homestay Fees</b></p> <p><i>Homestay placement fee</i> (non-refundable) <span style="float: right;"><b>\$250</b></span></p> <p>Provides ongoing contact and supervision of the student and the residential caregiver during their time at Cambridge Primary School. <span style="float: right;">(per person)</span></p> <p><i>Weekly homestay fee</i> <span style="float: right;"><b>\$350</b></span></p> <p>Our homestay programme is administered by the school. Homestays provide a furnished room per student and/or parent, meals, laundry, plus transport to/from school. <span style="float: right;">(per person)</span></p> <p><i>Payment in full is required prior to arrival.</i></p>	

All fees are quoted in New Zealand dollars and **include** 15% Goods and Services Tax (GST)

### PAYMENT DETAILS

**Account Name:** Cambridge Primary School  
**Bank:** ASB Bank Ltd., 135 Albert Street, Auckland 1010  
**Account No:** 12-3268-0023215-00  
**Swift Code:** ASBBNZ2A

*Fees quoted above are valid as at 1st January 2024 and are subject to review*